

**MINUTES OF THE
CLARK COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

Meeting Held November 20, 2024

I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF AGENDA AND APPROVAL OF AGENDA AS POSTED. (FOR POSSIBLE ACTION)

The meeting was called to order at 12:00 p.m.

Board members present:

Tamara Beatty Peterson, President
Karen Byrd, Secretary
Barbara Wagner
Hon. Jerry A. Wiese II
Hon. Joanna S. Kishner
Hon. Vincent Ochoa
Jennifer Green

Board members not present:

None

Others in attendance:

Sherry Rose, Legal Counsel for the Clark County Law Library
Patrice Key, Financial Analyst, Department of Finance
Chanteyl Hasse, Director, Clark County Law Library
Tanner Henley, Law Librarian, Clark County Law Library

Ms. Hasse certified that the agenda had been properly posted.

It was moved and carried that the agenda be approved.

II. PUBLIC COMMENT.

None.

III. APPROVAL OF THE BOARD MEETING MINUTES FROM AUGUST 8, 2024. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that the board meeting minutes for August 8, 2024 be approved.

IV. DISCUSSION AND POSSIBLE ACTION ON THE RECOGNITION OF BARBARA WAGNER FOR 17 YEARS OF PUBLIC SERVICE ON THE CLARK COUNTY LAW LIBRARY BOARD OF TRUSTEES. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

No action taken.

V. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE LAW LIBRARY STAFF MANUAL. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

Action deferred to next meeting. Approval is pending upon changes regarding a description of the donations process on page 97 and including a note on public records to the section regarding the confidentiality of library user records so that it may be more accurately interpreted.

VI. DISCUSSION AND POSSIBLE ACTION ON THE LAW LIBRARY DIRECTOR'S ANNUAL PERFORMANCE APPRAISAL AND SUPPLEMENTAL PAY ADJUSTMENT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that the Director, Chanteyl Hasse, is to receive an 8% merit raise and a bonus of the maximum allowable amount (not to exceed a totality of 12% between the merit and bonus).

VII. FINANCIAL REPORT.

A) Revenue/expenditure report

No action taken.

B) Gifts to be accepted

It was moved and carried that the donations from the following be accepted:

Nevada Supreme Court
Eva Garcia Mendoza

DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY FINANCIAL REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

VIII. LIBRARY OPERATIONS REPORT.

A) Strategic plan update

It was the sense of the Board that Ms. Hasse, having met many of the goals of the current Strategic Plan, present new goals to the board to update the Strategic Plan for the upcoming year.

B) Security update

No action taken.

C) Director's update

No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY OPERATIONS REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

IX. DATE FOR THE NEXT BOARD MEETING TENTATIVELY SCHEDULED FOR JANUARY 16, 2025. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was the sense of the Board that Ms. Hasse schedule the next Board Meeting for January 16, 2025, though a change of date will be necessary.

X. PUBLIC COMMENT.

None.

XI. ADJOURNMENT.

The meeting was adjourned at 12:48 p.m.